



# A&S Recruitment Limited

## Environmental Policy Statement

Owner of Policy	Amanda Harrold
Date created	12 07 2023
Date last reviewed	01 12 2025
Date of next review	December 2026
Who this policy refers to	All staff core and temporary

# A&S Recruitment Limited

## Environmental Policy Statement

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At A&S Recruitment we are committed to ensuring all staff members and operatives are aware of their environmental responsibilities whilst working for the company.

The goal is to build a culture of environmental responsibility that is supported by both leadership and engaged employees.

Our policy outlines the environmental responsibilities of all staff members to support our organisation's commitment to sustainability and environmental responsibilities in the workplace.

Each staff member is expected to:

- Promote Sustainable Practices

Use resources efficiently, including energy, water, and materials.

Minimize waste by reducing, reusing, and recycling wherever possible.

Avoid unnecessary printing and opt for digital communication.

- Comply with Environmental Procedures

Follow all internal environmental policies and procedures.

Report any environmental hazards, incidents, or non-compliance to the appropriate manager.

- Support Green Initiatives

Participate in environmental awareness campaigns, training, and improvement programs.

Contribute ideas to enhance sustainability in the workplace.

- Reduce Carbon Footprint

Choose low-impact travel options such as walking, cycling, carpooling, or public transport.

Use virtual meetings to reduce travel where appropriate.

- Maintain a Clean and Safe Environment

Keep workspaces tidy and free of pollutants.

Dispose of hazardous materials responsibly and in accordance with guidelines.

### Accountability

Failure to comply with this policy may result in disciplinary action in line with the organisation's disciplinary procedures.

### Review

This policy will be reviewed annually and updated as necessary to reflect changes in legislation, best practices, or organisational goals.